

OUTSIDE CATERING LUNCH & DINNER PACKAGES 2025

All outside catering packages includes:

- Self Serve Beverage Station (Included at the bar) - soft drinks, coffee, tea, water
- Round guest tables, chairs with white chair covers, white linen, white or ivory napkin
- Risers for head table or staging
- Service Staff – sets up tables, clearing tables during the event, clean up after
- China plates and silverware (see each package), 6 chafers at the buffet tables

Outside Catering; 3 Hour LUNCH Package

\$20 Per Person, Buffet Style, applies to daytime only - Saturday end by 3 pm, Sunday end by 4 pm latest

Includes- Silverware included, China for Dinner plates & Cake/dessert plates (if appetizer plates – add \$1 pp)

- Additional hour (luncheon only) + \$2 per person (Price will vary with Bar package)
- Minimum 50 minimum w/ \$100 Room rental/luncheon
- **KITCHEN FEE 3 HR LUNCH ONLY** - \$250 (per 100 guests) Includes: Use of 1 Hot Box and a portion of the kitchen counter. (Caterer is to serve food directly to buffet to remove kitchen use fee on 3 hr pkg only) (Additional Charge applies for additional usage use of utensils, chafers, fuel, stoves, fryers, oven, sinks, etc.)

Outside Catering; 5-hour DINNER Package

\$25.00* Per Person, Buffet Style, 5 hours hall time (Add \$5 per person for Family Style)

Includes- Silverware included, China for apps, dinner, and desserts (bowl and plates included)

- Additional Hour \$3-\$7 per person (Price will vary with bar package)
- **KITCHEN FEE 5 HR PKG - \$500.00* (Standard)** Incl: Use of 1 Hot Box and a portion of the kitchen counter. (Additional Charge applies for additional usage use of utensils, chafers, and fuel. Stoves, Fryers, Oven, Sinks, etc. will be an additional \$250-\$500 each.)

BAR OPTIONS (Per Person):

(Per person = unlimited during event time of the bar level added to contract)

Lunch (3 hours)

\$ 5.50 Beer & Wine
 \$ 7.00 Standard Bar
 \$10.50 Premium Bar
 \$14.00 Ultimate Bar

Cash Bar or Tab Bar: \$200 Bartender fee applies

Bar Evening Event (5 hours)

\$ 6.50 Beer & Wine
 \$ 8.00 Standard Bar
 \$12.00 Premium Bar
 \$15.00 Ultimate Bar
 \$150 Per Bartender

(Cash Bar = Guests pay per drink or Tab Bar= Contract Holder pays at the end of the event with total drinks made)

Popular Rentals/Add Ons (not included in your package):

Bridal suite, prayer room, color napkins, color sashes, water glasses on each table, tile under buffets (if buffet is moved to a carpet area), backdrops and uplighting. Please see our additional items list for a full list of available rentals and pricing or feel free to ask one of our Event Coordinators.

The following information is REQUIRED for outside catered events:

- A copy of the catering company's **license & insurance** certificate (and copy of menu or contract if possible)
- A \$500.00 refundable **CASH DEPOSIT** is due at your final appointment and a cc number on file. (Shelby Gardens reserves the right to deduct money from this deposit for any expenses incurred, which have not been previously paid for, throughout the evening). Remaining cash is returned to payee after the event.

All prices subject to 6% sales tax, 18% operations fee, and room minimum to apply
 Credit Card and Cash Payments will be charged a 3% Processing Fee.